



COLUSA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD MINUTES

Meeting was held on

November 8th, 2022

At Colusa County Department of Behavioral Health

Room 102

162 E. Carson St., Colusa, CA 95932

and via Zoom

1. Meeting was called to order at 3:05pm
2. Establish Quorum
 - a. Board Members in attendance: Rob Wilson, Diane Bransford, Debbie Hickel
 - b. Board Members not in attendance: Walter Osborn, Leona Satterburg, Alfred Sellers Jr. (alternate)
 - c. *Quorum Established*
3. Meeting Participants:
 - a. Others in attendance: Kent Boes (BOS), Jesse (Safe Haven member)
4. Public Comment
 - a. Ms. Bransford announced her resignation from the Behavioral Health Advisory Board effective 1/1/2023
5. Old Business:
 - a. None to report
6. New Business:
 - a. Request to add Board Member application to the BH website and to social media.
 - b. Mentioned that nominations for Advisory Board Chairperson will occur next month
7. Action Items:
 - a. Approval of Board Meeting Minutes from September and October. Ms. Hickel made a motion to approve the September minutes and Mr. Wilson



COLUSA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD MINUTES

provided a second. All present Board Members were in favor. Ms. Hickel made a motion to approve the October minutes and Mr. Wilson provided a second. All present Board Members were in favor.

8. MHSA Update:

- a. Safe Haven Report: Members enjoyed decorating pumpkins on Halloween. An Art Contest will end with select art showcased in a Safe Haven 2023 calendar. A fence is scheduled to be built around the current dirt lot next to the parking lot. The lot will be landscaped in the future to allow for outdoor groups and activities.
- b. Bright Vista Report: Fall into Fun event on 10/28/2022 was a fun success with about 40 youth who participated. Feast with Friends is a “members only” event scheduled for 11/23/2022.

9. Director’s Report:

- a. HR Update: Deputy Director, Ms. Uhring, resigned and has moved out of state. Ms. Piper, Clinical Program Manager, has also resigned. These two positions will not be immediately filled. The current focus is filling the vacant positions of our direct service providers. The department recently interviewed nine candidates to fill two Mental Health Specialist positions.
- b. CCBH held their employee appreciation day which included training, team building, and service awards. Supervisor Boes and Supervisor Carter both presented awards to employees ranging from 5 – 30 years of service.
- c. Open Access clinic began last month as the dept. has seen an increase in services from this new process. Tuesday and Thursday are “walk-in intake” days where new clients can receive an intake appointment for that day to begin services.

10. Program Integrity:

- a. Ms. Bullis-Cruz shared her report. She mentioned that request in service timeliness has improved because of Open Access. Urgent wait time has also improved.

11. Quality Assurance:

- a. Ms. Rojas shared her handout regarding counts of services. She noted an increase in SUD services.

12. PRA Report:

- a. Ms. Houston reported no grievances since last month. She is currently working on setting up test calls, and coordinating for AB 2275.



COLUSA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD MINUTES

13. State Required Contract Review:

- a. None to report.

14. Chairperson's Report:

- a. Mr. Osbourn was absent. No report given.

15. Board of Supervisor Report:

- a. Supervisor Boes stated we attended the department's employee appreciation day. A question was asked if Supervisor Boes would be reassigned to another department next year, or if he would remain Behavioral Health's liaison. Supervisor Boes was unsure of the assignments for 2023.

16. Adjournment – Meeting adjourned at 3:49pm

Next meeting scheduled for: December 12th, 2022 at 3:00pm